



Andermatt Canada Inc.

Finance Manager

Location: Fredericton, NB

Andermatt Canada Inc., located in Fredericton New Brunswick, is a member of the Andermatt Group which has headquarters in Switzerland. Family and employee owned, Andermatt has been developing biological solutions in agriculture for over 3 decades, rising to become recognized as a global leader in the biological segment. Andermatt Canada Inc., as a member of the Andermatt Group, is a leading production site for baculovirus products for the agricultural and forestry markets.

Our business is growing, and we are looking for a Finance Manager to join our team. The successful candidate will be responsible for the preparation and analysis of monthly and annual financial statements in accordance with accounting standards, including reconciliation of general ledger accounts, variance analysis, and performance reporting. Oversees end-to-end cash flow management, including accounts payable, accounts receivable, and disbursement processes to ensure accurate and timely financial transactions with external stakeholders. The candidate will also provide support to Andermatt Canada's CEO and be a vital member of the management team. We are looking for a self-motivated and solution-oriented person with strong financial and communication skills.

RESPONSIBILITIES:

- Provide strategic financial analysis and reporting to support decision-making by Andermatt Canada's management team
- Oversee all supplier, customer, and third-party financial transactions and contractual obligations, ensuring compliance with company policies and accounting standards
- Manage the full cycle of billing operations, including issuance and recording of invoices, deposits, receipts, and disbursements
- Prepare, analyze, and present monthly and annual financial statements, ensuring accuracy and alignment with corporate and regulatory requirements.
- Compile and maintain tax-related documentation and support schedules for external review and submission.
- Administer payroll processing, employee benefits, and related statutory remittances in coordination with external service providers where applicable.
- Conduct regular reconciliations and variance analyses to identify, investigate, and resolve financial discrepancies across all documentation and systems.
- Maintain and continuously update financial databases, accounting systems, and reporting spreadsheets to ensure data integrity and audit readiness.
- Perform additional duties or special projects assigned to support continuous improvement in financial and administrative operations

REQUIREMENTS: The successful candidate will possess the following:

- Minimum of 5-7 years of relevant accounting experience
- A College diploma in business administration, accounting, bookkeeping or equivalent

An equivalent combination of education, training and experience may be considered.

COMPETENCIES: The successful candidate will possess the following competencies:

- Attention to detail and accuracy
- Initiative
- Teamwork and Cooperation
- Demonstrates a strong commitment to continuous development in both technical and interpersonal skills
- Excellent Organizational and time management skills
- Proficiency in MS Office (Word, Excel, PowerPoint, Outlook)
- Proficiency in QuickBooks Online (certification would be an asset)
- Experience with Lean Six Sigma methodologies considered an asset

WE OFFER:

- Salary: \$65,000 – \$75,000
- Modern Working Conditions
- Flex-time/Remote Work
- Creative Freedom
- Lean Six Sigma Training

APPLY TO: We encourage applicants to apply on-line, via email, at the following address by November 7th, 2025, indicating competition number **ACA202504**.

Email: laura.forbes@andermattcanada.ca